

Council on Aging Minutes 12/10/2014

COUNCIL ON AGING MINUTES December 10, 2014

Present: Council on Aging Members Irving Goldberg, Jack Jordan, Virginia McIntyre, Marijo Gorney, Jean Noussee, Mary Gaffney, Jack Dorsey, Ernest Cornelssen, Norah McCormick, Council on Aging Director Lynne Waterman, Outreach Coordinator Darlene Perkins and Volunteer Coordinator Deborah Converse

Chairman Irving Goldberg opened the meeting at 8:35 a.m.

APPROVAL OF MINUTES – November 12, 2014

Motion: Jack Jordan moved to approve the minutes of November 12, 2014, seconded by Ginny McIntyre. **Vote unanimous 9-0**

Public Comments

None

COMMUNICATIONS AND CORRESPONDENCE

DIRECTOR'S REPORT

Director Lynne Waterman distributed her report for the month of November. She noted there were new activities this month and will be discussed in the Activity Coordinator Report.

The Director reported she applied for a grant from Martap in order to advertise the van in the Mashpee Enterprise and also to print a brochure. Her goal is to increase the number of unduplicated riders using our van service.

The Director thanked the DPW staff for replacing lights in the ladies' bathroom, multi-purpose room etc. She also thanked the IT staff for upgrading the phone system software.

The Director reported on the meetings she attended: Department Head, Staff, Human Services, Parkinson's Support Network of Cape Cod and the Human Services Subcommittee. In addition, she and the Outreach Coordinator met a gentleman representing a local charitable service organization to discuss how they can help Mashpee Seniors. She also met with staff from a local home health agency and assisted living facility to discuss working together to benefit Mashpee Seniors.

The Director reported the van driver has returned following a leave and the office assistant's position was advertised and is expected that interviews will take place over the next few weeks. Lynne also met with a potential new volunteer and is continuing to train the new Volunteer Coordinator.

The Director and two Council on Aging Board members conducted interviews of applicants for the Property Tax Work-off Program and Lynne thanked Ernie and Norah for their help with the interviews. The Director and the Outreach Coordinator attended the ceremony for the new memory care assisted living facility that is being built in Mashpee. Lynne reported she submitted a letter to the Town indicating her interest in being a member of the Mashpee Cares Town Committee.

The Director noted her goals were to write the annual Council on Aging Town Report due January 5, work with Outreach Coordinator on annual holiday gift delivery and train the new office assistant.

Motion: Jean Nousse moved to accept the Director's Report, seconded by Ginny McIntyre. Vote unanimous 9-0

TREASURER'S REPORT

Director Waterman reviewed the budget figures with the members.

Motion: Jean Nousse moved to accept the Treasurer's Report, seconded by Jack Jordan. Vote unanimous 9-0

OUTREACH COORDINATOR REPORT

Darlene Perkins distributed her report for the month of November. She said November was a very busy month. They are gathering information and donations to plan the Holiday Gift Giving. She thanked the groups that donated food, gifts and their time. They are organizing the lists of seniors who are in need of extra help at this time of the year. Darlene said that she has made referrals to SHINE to help residents update their insurance plans during the Medicare and Prescription D open season.

The Outreach Coordinator reported on her home visits in addition to numerous client contacts by telephone and visits to the office. She reported the Brown Bag Program served 29 seniors this month and thanked the volunteers who assisted in bagging food and who helped distribute the food. She made a presentation to a church women's group educating them on what is available for people in need and shared packets of information they could share with their community in need.

The Outreach Coordinator reported she meets monthly with volunteers and they are looking for new residents over 85 who would like to share their legacy. They have a new volunteer driver, one friendly volunteer has been introduced to two new residents who need a little more socialization and 11 Mashpee residents turned 90+ who received flowers delivered by volunteers. Darlene reviewed the meetings she attended: Hoarding Task Force, Elder Services Board of Directors meeting, Cape Outreach Coordinator's monthly meeting and with the public nurse.

Motion: Jack Dorsey moved to accept the Outreach Coordinator's Report, seconded by Norah McCormick. Vote unanimous 9-0

VOLUNTEER COORDINATOR REPORT

Deborah Converse reviewed her October/November report. She reported she is working on recruiting volunteers. She attended the RSVP Volunteer Recognition Luncheon. She reported she has been trying to meet as many volunteers as possible and is hoping to contact all the volunteers to find out their status and introduce herself after the first of the Year.

She announced the Volunteer Recognition Luncheon will be held on June 12. It will be at the New Seabury Country Club again this year.

Motion: Jean Nousse moved to accept the Volunteer Coordinator Report, seconded by Jack Jordan. Vote unanimous 9-0

ACTIVITY COORDINATOR REPORT

Director Waterman distributed the Activity Coordinator Report and highlighted several programs. There were programs on Sea Turtles, Environmental Programs, The C.A.P.I.R.S' Haunted Cape Cod, Deputy Fire Chief Program, Cyber Shopping, Computer Classes, Memory Screening, and TOPS. Mary Gaffney noted she did a presentation on estate planning which was very successful. The Director noted there will be an Activity Subcommittee consisting of Marijo, Ginny and Jack. They will be looking at the activities and any suggestions people have.

Motion: Jean Nousse moved to accept the Activity Coordinator Report, seconded by Jack Jordan. Vote unanimous 9-0

Old Business

None

New Business

The Director reviewed the calendar dates for 2015 meetings.

The Director distributed and reviewed the Massachusetts Council on Aging Recap of Special Projects Report.

Motion: Jack Dorsey moved to adjourn the meeting, seconded by Mary Gaffney.

Vote unanimous 9-0

Meeting adjourned 9:27 a.m.

Respectfully Submitted,

Judy Daigneault
Recording Secretary